

AUDIT COMMITTEE: 19 September 2016

PUBLISHED SCRUTINY LETTERS

REPORT OF CORPORATE DIRECTOR RESOURCES

AGENDA ITEM: 11

Reason for this Report

1. At its pre-meeting on the 27 June 2016, members requested that Published Scrutiny Letters be considered when setting the Committee's agenda.
2. This report has been prepared to provide Audit Committee members with the Correspondence Logs relating to the five Scrutiny Committees. This will provide members with the opportunity to determine any letters that they wish to consider further at the Audit Committee meeting on the 29 November 2016.
3. Members will also be provided with copies of any correspondence between the Chair of Audit Committee and the Chairs of Scrutiny Committees.

Background

4. The item will either be called "Correspondence" (as in the case of Children and Young People, Environmental and Economy & Culture Scrutiny Committees), or covered in a broader "Committee Business" item (as in the case of Policy Review & Performance and Community & Adult Services Scrutiny Committees). All of these are available from the Council's website

Issues

5. The last set of Correspondence items for Scrutiny Committees is as follows:
 - Community and Adult Services Scrutiny Committee (July 2016)
 - Policy Review and Performance Scrutiny Committee (June 2016)
 - Economy and Culture Scrutiny Committee (June 2016)
 - Children and Young People Scrutiny Committee (June 2016)
 - Environmental Scrutiny Committee (May 2016)
6. Correspondence between the Chair of Audit Committee and the Scrutiny Chair for Economy and Culture can be found in Appendix A.
7. In determining which (if any) pieces of correspondence should be considered at the 29 November 2016 meeting then consideration needs to be taken of the Audit Committee Terms of Reference.

8. This is the first time that Scrutiny items of correspondence have been formally collated and reported to Audit Committee members and this will now be a standing item on all future Audit Committee meetings.

Reasons for Recommendations

9. To consider the correspondence and determine which require further consideration at the Audit Committee meeting to be held on the 29 November 2016..

Legal Implications

10. There are no legal implications arising from this report.

Financial Implications

11. There are no financial implications arising from this report.

Recommendations

12. To note and identify any items of correspondence that need to be put on the Agenda for the 29 November 2016

CHRISTINE SALTER
CORPORATE DIRECTOR RESOURCES
Date: 19 September 2016

The following appendices are attached:

Appendix A – Correspondence between Chairs of Audit Committee and Scrutiny Committee
Appendix B – Published Scrutiny Letters Correspondence Logs (5 items)

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